



Service Provider Listing

v. 2.1.1

About this Document

This document contains the official list of service providers in use by Groupize.

Table 1 - Revision History

Version	Date	Author	Description of Change
1.0	May 1, 2020	JRS	Document Creation, definition of service provider and initial listing.
1.1	Jan 26, 2021	JRS	Removed Heap, Updated Sendgrid name following acquisition, added UserIQ, Added columns defining the scope of a provider (PCI vs User Data)
1.2	Dec 8, 2021	JRS	Added Medpro, Updated Tableau to reflect move to Tableau Cloud
1.3	Aug 30, 2022	JRS	Replaced UserIQ with UserPilot
1.3.1	Nov 8, 2022	JRS	Annual Review - minor typographic updates
1.4.0	Jul 20, 2023	JRS	Added address and DPO contact information for some vendors
2.0.0	Nov 29, 2023	JRS	Major format update. Added additional DPO contact information. Revised descriptions to be more detailed.
2.1.0	Dec 5, 2023	JRS	Remove Tableau

2.1.1	Dec 11, 2023	JRS	Remove notice that CloudFlare is pending.
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Overview

This document represents a comprehensive list of third party service providers in use by the Groupize application. This list includes both subprocessors as defined by the GDPR as well as other third-party services that process service or metadata related to the Groupize application (not necessarily personal user information). Not all of these processors are utilized in conjunction with customer data, although some may be. Each service is considered for the purpose of security compliance and PCI audit (although not all may be directly involved in PCI-audited payment transactions).

Subprocessor Listing

<p>Salesforce, dba Heroku</p> <p>415 Mission Street Suite 300 San Francisco, CA 94105 United States of America</p> <p>Data Privacy Officer: Lindsey Finch E: privacy@salesforce.com</p> <p>GDPR Subprocessor: Yes PCI: Yes</p> <p>Description of Data Processing Services:</p> <p>Application Web Hosting and Platform Management - Provided virtual servers for hosting the Groupize application and provides infrastructure as a service - managing patches, database backups, networking and other operational concerns of running the platform. All data is processed by this environment as it is the primary host of the Groupize application.</p>	<p>Amazon Web Services</p> <p>410 Terry Avenue North Seattle, WA 98109 United States of America</p> <p>Data Privacy Officer: Not Publicly Named E: aws-EU-privacy@amazon.com</p> <p>GDPR Subprocessor: Yes PCI: Yes</p> <p>Description of Data Processing Services:</p> <p>File Storage - stores uploaded flat-files in the S3 file hosting services. Files include (but are not limited to) images, reports, uploaded lists of event attendees.</p> <p>Encryption Key Management - manages key rotation, and encryption / decryption of field-level encrypted data. Data is sent to KMS service for encryption and encrypted payloads are sent for decryption with all transfer over TLS.</p>
<p>Travelport</p> <p>1405 S. Fern St. #197</p>	<p>Stripe</p> <p>354 Oyster Point Boulevard South San Francisco, CA 94080</p>

<p>Arlington, VA 22202 United States of America</p> <p>Data Privacy Officer: Kathryn Heath E: privacy@travelport.com P: +1 770-563-7400</p> <p>GDPR Subprocessor: Yes PCI: Yes</p> <p>Description of Data Processing Services:</p> <p>Hotel booking - When the hotel booking service is enabled in Groupize Travelport acts as the fulfillment partner. Traveler names, contact information and payment details are provided and hotel reservation details are returned.</p>	<p>United States of America</p> <p>Data Privacy Officer: Adi G. E: dpo@stripe.com</p> <p>GDPR Subprocessor: Yes PCI: Yes</p> <p>Description of Data Processing Services:</p> <p>Payment processing - When the ticketing service is enabled in Groupize Stripe acts as the payment processor. Users are redirected to a stripe session with basic PII (name, email) provided. They provide payment details directly to Stripe and a confirmation is returned to the Groupize application.</p>
<p>SAP Concur</p> <p>601 108th Avenue NE Suite 1000 Bellevue, WA 98004 United States of America</p> <p>Data Privacy Officer: Not Publicly Named E: privacy@sap.com</p> <p>GDPR Subprocessor: Yes PCI: No</p> <p>Description of Data Processing Services:</p> <p>Travel Booking and Expense Management - Depending on which services are enabled in Groupize, Concur receives traveler and planner names and email addresses and provides back to Groupize any flights, hotels booked by that traveler as well as Concur profile details. If expense integration is enabled additional attendee information is provided to Concur for the purposes of creating a corresponding Expense Report.</p>	<p>Twilio</p> <p>101 Spear Street Ste 500 San Francisco, CA 94105 United States of America</p> <p>Data Privacy Officer: Office of the Data Protection Officer E: privacy@twilio.com</p> <p>GDPR Subprocessor: Yes PCI: No</p> <p>Description of Data Processing Services:</p> <p>Outbound transaction email - Email addresses and the content of transactional emails are provided to the Twilio Sendgrid service which sends emails to travelers, planners and other users on behalf of the Groupize application. The content of those emails varies based on usage scenario.</p> <p>SMS Text Messaging of event announcements - If the SMS messaging service is enabled in Groupize, attendee names and phone numbers are provided to the Twilio SMS service for the purpose of sending out notifications to event attendees about the event.</p>

<p>Intuit Mailchimp</p> <p>675 Ponce de Leon Ave NE Suite 5000 Atlanta, GA 30308 United States of America</p> <p>Data Privacy Officer: Elise Houlik E: privacy@intuit.com</p> <p>GDPR Subprocessor: Yes PCI: No</p> <p>Description of Data Processing Services:</p> <p>Product announcements - Groupize planners names and email addresses are provided to MailChimp and used to notify those individuals of new feature releases or changes to the application. Planners may opt out of these notifications at any time.</p>	<p>Google</p> <p>1600 Amphitheatre Pkwy Mountain View, CA 94043 United States of America</p> <p>Data Privacy Officer: Kristie Chon Flynn E: data-protection-office@google.com W: https://support.google.com/cloud/contact/dpo</p> <p>GDPR Subprocessor: No PCI: No</p> <p>Description of Data Processing Services:</p> <p>Location services and mapping services - Google Maps is utilized for geolocation and map display. No PII is provided to Google - only event locations.</p> <p>IDP for Groupize - Google acts as Groupize's primary identity provider and houses information about Groupize employees.</p>
<p>Solarwinds Papertrail</p> <p>7071 Southwest Pkwy Bldg 400 Austin, TX 78735-0002 United States of America</p> <p>Data Privacy Officer: Not Publicly Named E: privacy@solarwinds.com</p> <p>GDPR Subprocessor: Yes PCI: No</p> <p>Description of Data Processing Services:</p> <p>Application log storage and management - Papertail receives a stream of all Groupize application logging information via its integration with the Heroku platform. It stores that information for up to a year and provides search capability. Logs may include form submission data and therefore end-user PII.</p>	<p>ScoutAPM</p> <p>2420 17th St. Denver, CO 80202 United States of America</p> <p>Data Privacy Officer: Not Publicly Named E: support@scoutapm.com</p> <p>GDPR Subprocessor: Yes PCI: No</p> <p>Description of Data Processing Services:</p> <p>Application performance monitoring - ScoutAPM monitors page load, and query performance of the Groupize application as a result it may track for a limited time the content of queries. Sensitive information is filtered prior to transmission.</p>

<p>Sensitive fields are filtered prior to being transmitted.</p>	
<p>Rollbar</p> <p>548 Market St. Suite 60587 San Francisco, CA 94104-5401 United States of America</p> <p>Data Privacy Officer: Not Publicly Named E: privacy@rollbar.com P: +1 888-568-3350</p> <p>GDPR Subprocessor: Yes PCI: No</p> <p>Description of Data Processing Services:</p> <p>Application exception / error monitoring - Rollbar tracks every error that occurs during the operation of the Groupize application, and aggregates that data to identify patterns and bugs as well as security vulnerabilities. It receives error exception stack trace data which may include end user PII. Sensitive fields are filtered prior to transmission. The end user who triggered an error is also transmitted for tracking and follow-up purposes.</p>	<p>Filestack</p> <p>10801 N Mopac Expressway Building 1, Suite 100 Austin, TX 78759 United States of America</p> <p>Data Privacy Officer: VeraSafe, LLC E: experts@verasafe.com E: privacy@filestack.com</p> <p>GDPR Subprocessor: Yes PCI: No</p> <p>Description of Data Processing Services:</p> <p>File upload and transformation/manipulation - Filestack provides a clean UI for uploading and manipulating files. It also provides server-side processing of image files for cropping, masking, etc. Those files are transmitted to Filestacks server for manipulation then stored in Amazon S3 (owned by Groupize). Files may contain end user PII.</p>
<p>Cloudflare</p> <p>101 Townsend St. San Francisco, CA 94107 United States of America</p> <p>Data Privacy Officer: Emily Hancock E: sar@cloudflare.com</p> <p>GDPR Subprocessor: Yes PCI: No</p> <p>Description of Data Processing Services:</p> <p>Web Application Firewall - Traffic to the Groupize application is routed through Cloudflare to provide application security</p>	<p>UserPilot</p> <p>2035 Sunset Lake Road Newark, DE 19702 United States of America</p> <p>Data Privacy Officer: Sari Irshaid - Information Security Officer E: security@userpilot.co</p> <p>GDPR Subprocessor: Yes PCI: No</p> <p>Description of Data Processing Services:</p> <p>Product Support and Training - Provides in-app tooltips and assistance via an in-app agent. Also tracks planner utilization for the purposes</p>

<p>services including botnet protection, malware scanning prevention and DDOS protection. All traffic is transmitted through Cloudflare's Proxy service.</p>	<p>of providing tailored assistance.</p>
<p>MedPro Systems</p> <p>100 Stierli Court Mt. Arlington, NJ 07856 United States of America</p> <p>Data Privacy Officer: Bryan Andrews - Director, Sales Operations E: Notifications@MedProSystems.com</p> <p>GDPR Subprocessor: No PCI: No</p> <p>Description of Data Processing Services:</p> <p>Healthcare Provider Lookup - Attendee information is provided to MedPro to search against a public database of healthcare providers. This information may include name, email, medical license number, etc however all of this information is generally available in a public format.</p>	